

Contract Procedure Rules Update

Purpose of Report

1. This report sets out proposed changes to the current Contract Procedure Rules.

Analysis

2. The current Contract Procedure Rules (CPRs) were approved by Council on 26 March 2015, following scrutiny by Audit & Governance Committee on the 11th February 2015. A number of relatively minor amendments are now required and the key changes proposed include;
 - a. Strengthening of the section on waivers
 - b. Including the use of Dynamic Purchasing Systems in the section on using frameworks
 - c. Clarification of the additional requirements when there is an incumbent supplier
 - d. Encouragement to use local suppliers and smaller businesses where appropriate to do so.
3. The changes proposed are mainly for clarification and are in response to concerns and queries that have arisen since the current CPRs have been in use. There are no substantive changes to the nature and tone of the rules.

Recommendation

4. Audit and Governance Committee are recommended to:
 - a. Comment on the Contract Procedure Rules attached at Annex A and
 - b. Recommend to Full Council approval of the revised Contract Procedure Rules attached at Annex A

Reason: to ensure appropriate governance of the Councils purchasing activity.

Author:	Chief Officer responsible for the report:		
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	Report Approved	√	Date 8 June 2016
Wards Affected: <i>All</i>			
<i>For further information please contact the author of the report</i>			

Annex A – Revised Contract Procedure Rules (with tracked changes)